

**PERMANENT BUILDING COMMITTEE  
REGULAR MEETING  
WEDNESDAY, FEBRUARY 9, 2005**

**Members Present:** Robert Thiesing, Chairman, Paul Critchley, Douglas Flamino, Dennis Frawley (arr. 8pm), Katherine Heminway, Gary Magnuson, Lori Spielman, Peter Welti

**Members Absent:** Gary Blanchette, Robert Clements, Daniel Tutko

**Others Present:** Douglas Moser-Moser Pilon Nelson, Robert Pagani-Clerk of the Works EHS Project.

Chairman Robert Thiesing opened the meeting at 7:33 pm.

**Citizens Forum**

No one came forward.

**Approval of Minutes**

**MOTION (WELTI) SECONDED (HEMINWAY) AND PASSED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JANUARY 11, 2005 AS WRITTEN.**

**High School Project**

Robert Pagani read down a list of unfinished items. The heat problems still exist and the custodial staff has begun taking care of some of the controls that needed replacing. They changed a number of heads and are controlling the computer system that runs the heating system. There is a leak in one room. Fertilization of the lawn areas will be done in the spring and we are waiting for damage to the dumpster area to be repaired. The cleaning of the auditorium is almost complete and the installation of the handrails began today. There are doors still missing and the display case is not complete. The contractor that put the mirrors in the weight room is asking for a set of specifications so that he can comply with the Building Official's requirements. Doug Moser will see that he gets them. The science rooms have staining on the tiles which indicates a leak somewhere. There are still cracked tiles in the lobby; signs from Phase III and IV are not installed.

The large conference room has no air flow whatsoever. The counter top problem in the kitchen is being taken care of by the technical education teacher, Mr. Tautkus, for a fraction of the price originally quoted.

Lucien from Bemis spent four hours going over the mechanical items that still need to be done or fixed. Haynes has Lucien's list.

Mr. Pagani stated that the sound system in the auditorium is installed but the final training needs to be done. The subcontractor called to cancel the training and they indicated it was because they had not been paid by Haynes. He spoke to them and to Haynes and they have rescheduled for Friday training. A certificate of occupancy may be forthcoming this week for the auditorium. There was some discussion that they may need zoning approval for this also. Bob will investigate. He is done with the Clerk of the Works duties on January 31, 2005. He may be there sporadically on a voluntary basis.

Peter Welti indicated that he would be available to check off items on the punch list etc. There was discussion as to how to get these items completed and the project completed. It was decided to make up a punch list of the items that can be done by someone else, but are also part of the contract so that they can be charged back. Peter Welti felt that if he had a list, he could find a contractor to do the work.

There was a meeting last month with Paul Haynes and the new project manager. Since that meeting some items were completed. The Town asked them for a list of items they believe they are owed. The First Selectman wrote a letter outlining a list of items Haynes owes the town. Haynes will have their list ready next week.

The checks for Haynes for November and December were released as the lien waivers were finally received. The as-built drawings for the storage building are holding up the final sign offs on that building.

The gymnasium curtain has not been decided on yet. There was one quote received. No action will be taken on this item until next month.

Doug Moser presented change order #28 for \$3,334.06 which is to fix a mathematical error in which the Town took a double credit on change order 25.

**MOTION (FLAMINO) SECONDED (SPIELMAN) AND PASSED TO APPROVE  
CHANGE ORDER #28 IN THE AMOUNT OF \$3,334.06 TO HAYNES  
CONSTRUCTION FOR THE HIGH SCHOOL PROJECT.**

Requisition #23 for \$19,171.88

**MOTION (FLAMINO) SECONDED (FRAWLEY) AND PASSED TO APPROVE HAYNES CONSTRUCTION REQUISITION #32 IN THE AMOUNT OF \$19,171.88 PENDING RECEIPT OF LIEN WAIVERS.**

Moser Pilon Nelson Invoices

**MOTION (FRAWLEY) SECONDED (SPIELMAN) AND PASSED TO APPROVE THE INVOICE FROM MOSER PILON NELSON IN THE AMOUNT OF \$1,960 FOR WORK DONE FROM 12/31/04-1/22/05 FOR THE FIELDS AND BLEACHERS PHASE 2 SUBMITTAL TO THE STATE DOE.**

**MOTION (WELTI) SECONDED (CRITCHLEY) AND PASSED TO APPROVE MOSER PILON NELSON INVOICE IN THE AMOUNT OF \$3,804.38 FOR WORK DONE ON HIGH SCHOOL PROJECT FOR THE PERIOD 12/31/04-1/22/05.**

Doug Moser stated that a meeting was held at Center School with school officials, Enfield Builders, CCR Pyramid, Moser Pilon Nelson and Bemis regarding the media center not working properly. It was found that it was the technology portion of the FF&E that was not connected and/or working properly. Enfield Builders are not at fault, as their work was to specifications and done correctly.

Mr. Thiesing stated that Mr. Milanovich feels that some of the retainage should be released. There was discussion as to who gets the check and how do we know if the subcontractors are receiving the funds. There was also a question as to whether lien waivers can be required for retainage funds. It was decided to wait another month to discuss releasing any retainage.

### **New Business**

Mr. Thiesing stated that there is money left in the Permanent Building Committee's 2004-05 budget and he would like to purchase a blueprint file in which to store the prints for High School and Center School projects.

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**MOTION (SPIELMAN) SECONDED (FLAMINO) AND PASSED TO APPROVE  
THE PURCHASE OF A BLUEPRINT CABINET FOR STORAGE OF THE  
CENTER SCHOOL AND HIGH SCHOOL PLANS.**

Mr. Pagani informed the Committee that on March 9, he is taking the Board of Education on a walk through of the High School. It was determined that the Permanent Building Committee meets that night in March also. It was decided that the March meeting will be held at the High School following the 7 pm walk through.

**Adjournment**

**MOTION (CRITCHLEY) SECONDED (FLAMINO) AND PASSED TO  
ADJOURN THE MEETING AT 9:05 PM.**

Submitted by \_\_\_\_\_  
Lori Smith, Clerk